

**Credit Application**

Print the form and mail, fax or bring it to us.

**CREDIT APPLICATION AND TERMS**

NAME OF COMPANY \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ 1-800 # \_\_\_\_\_  
FAX # \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_  
CONTRACTOR / NON-PROFIT ORGANIZATION TAX ID # \_\_\_\_\_

Corporation       Partnership       Proprietorship       LLC

IF ADDITIONAL LOCATIONS - ATTACH ON SEPARATE PAPER WITH INFORMATION OUTLINED BELOW

OWNER / CEO \_\_\_\_\_ OFFICE PHONE \_\_\_\_\_  
SIGNATURE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

Will your company issue a work / purchase #? YES \_\_\_\_\_ NO \_\_\_\_\_

**GIVE COMMERCIAL CREDIT REFERENCES**

- (a)  
Name:.....Phone:.....  
Address:.....
- (b)  
Name:.....Phone:.....  
Address:.....
- (c)  
Name:.....Phone:.....  
Address:.....

## SURCHARGES

ON OVERDUE ACCOUNTS: 17% PER ANNUM, MINIMUM \$3.00 ON ANY PORTION OF MONTH PAST DUE DATE

RETURNED (BOUNCED) CHECKS: \$25 FEE PLUS ABOVE PERCENTAGE TERMS AFTER DUE DATE.

Who should we contact in case your account has become delinquent?

NAME \_\_\_\_\_ TITLE \_\_\_\_\_ TEL \_\_\_\_\_  
EXT \_\_\_\_\_

IF CHRONIC LATE PAYMENTS THAT EXTEND 30 DAYS PAST DUE DATE ARE NOT PAID WITH SURCHARGES, YOUR ACCOUNT WILL BE SUSPENDED. THEN ONLY CASH OR CHECK PAYMENTS UPON COMPLETION OF WORK WILL BE ACCEPTABLE UNTIL PREVIOUS DEBTS ARE PAID. IF CHECKS CONTINUALLY BOUNCE THEN CASH ONLY WILL BE ACCEPTABLE PAYMENT FOR SERVICES RENDERED.

APPLICANT SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

NOTE: BE SURE YOUR ACCOUNTS PAYABLE DEPARTMENT GETS A COPY OF THIS APPLICATION SO THEY WILL BE AWARE OF ITS TERMS

### **Important Notices**

The Applicant acknowledges and agrees that:

1. The provision of any credit by C & E LOCK & SAFE INC to the Applicant is subject to acceptance of this credit application by C & E LOCK & SAFE INC and such acceptance being notified to the Applicant in writing;
2. if this credit application is accepted, each supply of goods and/or services by C & E LOCK & SAFE INC to the Applicant will be subject to the attached Terms and Conditions or any subsequent terms and conditions provided by C & E LOCK & SAFE INC to the Applicant whether or not the Applicant acquires the goods and/or services from under the credit terms contained in this Application; and

### **Credit Terms**

The Applicant acknowledges and agrees that these credit terms apply in addition to those set out in the Terms and Conditions:

1. all accounts must be paid within 30 days of the date of invoice;
2. C & E LOCK & SAFE INC may at any time suspend the supply of goods and/or services until all accounts are paid in full;
3. C & E LOCK & SAFE INC may charge interest on outstanding amounts in the manner set out in the Terms and Conditions;
4. the Applicant must pay C & E LOCK & SAFE INC any costs it incurs in recovering any debt from it including the amounts set out in the Terms and Conditions; and
5. C & E LOCK & SAFE INC may at any time discontinue:
  - a. providing credit; or
  - b. require the Applicant to provide security as a condition of future supply on credit.

### **Acknowledgments by the Applicant**

In addition to the consents and acknowledgements set out in the Terms and Conditions, by signing and completing this Application, the Applicant:

1. Consents to C & E LOCK & SAFE INC collecting his/her personal information for the purpose of assessing this Application and/or the Applicant's credit worthiness and acknowledges that he/she may access any information C & E LOCK & SAFE INC may hold about him/her on request;
2. Acknowledges that if the Applicant does not disclose all the information requested in this Application, C & E LOCK & SAFE INC may not be in a position to provide the Applicant with credit;
3. Acknowledges that C & E LOCK & SAFE INC may, in order to assess the Application and the Applicant's credit worthiness, seek from any other credit providers or trade references named in this Application, information about the Applicant's personal or commercial credit arrangements;
4. Acknowledges that he/she has read this Application, and agrees to be bound by the terms of this Application;
5. Warrants that all the information provided in this Application is true and correct;
6. warrants that he/she is duly authorized to sign this Application on behalf of the Applicant;
7. Undertakes to notify C & E LOCK & SAFE INC within 14 days of any change in its ownership, contact details, directors or senior management of the Applicant;
8. Agrees to C & E LOCK & SAFE INC obtaining from a credit-reporting agency a credit report containing personal credit information about him/her in relation to the commercial credit provided by C & E LOCK & SAFE INC;
9. Authorizes C & E LOCK & SAFE INC to give a credit-reporting agency certain information about him/her as permitted by the *Privacy Act 1988*, which includes his/her identity particulars, the fact that he/she has applied for credit and the amount, the fact that C & E LOCK & SAFE INC is a credit provider to him/her, any payments that are overdue for more than 60 days, checks dishonored more than once, that he/she has committed a serious infringement in specified circumstances and that the credit provided has been paid or otherwise discharged;
10. Authorize C & E LOCK & SAFE INC to give and obtain from any credit providers named in a credit report issued by a credit-reporting agency information about his/her credit worthiness, credit standing, credit history or credit capacity, for the purpose of assessing his/her application for commercial credit;
11. Agrees that C & E LOCK & SAFE INC may obtain a consumer credit report about him/her from a credit reporting agency for the purpose of collecting overdue payments relating to commercial credit owed by him/her; and
12. Authorizes C & E LOCK & SAFE INC to give to any person who guarantees or indemnifies, or is to guarantee or indemnify, his/her obligations (as Guarantor) information about his/her credit worthiness, credit standing, credit history or credit capacity for the purpose of determining if that person wishes to act as a Guarantor and keeping the Guarantor informed of the guarantee or indemnity, and for any purposes related to the proposed or actual enforcement of the guarantee or indemnity.

**Acknowledgment by each Guarantor**

The Guarantor authorizes and consents:

1. to C & E LOCK & SAFE INC collecting personal information about him/her and obtaining both his/her consumer and commercial credit reports from a credit reporting agency, to assess his/her capacity as a guarantor;
2. to C & E LOCK & SAFE INC providing the Applicant in respect of whom he/she is Guarantor personal information about his/her credit worthiness, credit standing, credit history or credit capacity for any purposes related to the credit or any proposed or actual enforcement of the credit agreement, guarantee or indemnity; and
3. that if C & E LOCK & SAFE INC provides the credit, this authority remains in force until the credit is fully and finally settled and discharged .

**AGREEMENT**

I have read and accept C & E LOCK & SAFE INC Terms and Conditions:

**Signed for and on behalf of:** .....

**By (Print Name):** .....

**Position/Authority:**.....

**Date:** .....

**GUARANTEE AND INDEMNITY – TO BE COMPLETED BY DIRECTORS OF A CORPORATE APPLICANT**

The Guarantors jointly and severally:

- a) guarantee punctual payment to C & E LOCK & SAFE INC of all amounts which the Applicant does now or may at any time in the future owe to C & E LOCK & SAFE INC on any account;
- b) guarantee punctual and correct compliance with all obligations (including payment obligations) which the Applicant owes now or may in the future owe to C & E LOCK & SAFE INC; and
- c) indemnify C & E LOCK & SAFE INC against any loss it may suffer if the Applicant does not meet any of its obligations which the Applicant owes now or may in future owe C & E LOCK & SAFE INC.

Dated this \_\_\_day of , 20\_\_\_\_.

Guarantor's Signature Guarantor's Signature

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Guarantor's Name Guarantor's Name

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Guarantor's Address Guarantor's Address

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